



Dear Parents/Guardians,

Securing your child's involvement in the Boys & Girls Club of Badger, Columbus, Foster, Highlands or Little Chute for the 2018/19 school year is a two-step process. ① Please be sure your child's annual membership is active. Membership applications are available at [www.bgclubfoxvalley.org](http://www.bgclubfoxvalley.org) and at each Club. The annual membership fee is \$15 per child or, at most, \$35 per family. ② Complete and return the attached Participation Fees Payment Agreement Form and pay participation fees for all children age 7 and older. The participation fees are in addition to the annual membership fee, by the stated due dates. You may elect to pay your child's participation fees in full at the start of the year or on a quarterly basis.

**Annual Membership Fee (if not current, due on or before September 30<sup>th</sup>):**

1 Child: \$15/year      2 Children: \$30/year      3+ Children: \$35/year

**Quarterly Participation Fees are based on your family's household income\*:**

Eligible for <b>Free</b> lunch at school:	\$10 per Child/Quarter
Eligible for <b>Reduced-Price</b> lunch at school:	\$25 per Child/Quarter
<b>Ineligible</b> for subsidized lunch at school:	\$75 per Child/Quarter

**You may request financial assistance to help cover the cost of Membership and Participation fees.**

The Boys & Girls Clubs of the Fox Valley strives to ensure that financial limitations never prevent a child from fully participating in our programs and services. If you would like to receive financial assistance, please check the box on the Participation Fees Payment Agreement Form and we will discuss how we can reduce the above fees.

*\* See reverse side for assistance in determining your child's participation fees.*

**Please return the Participation Fees Payment Agreement Form and initial payment to your child's Unit Director**

**Payment Options (make selection on payment agreement form):**

**Option 1 – Quarterly Payments:**

Quarter 1 -	Participation Fees due <b>September 30<sup>th</sup></b>
Quarter 2 -	Participation Fees due <b>November 30<sup>th</sup></b>
Quarter 3 -	Participation fees due <b>February 28<sup>th</sup></b>
Quarter 4 -	Participation fees due <b>April 30<sup>th</sup></b>

**Option 2 - Pay in full:**

Full year of participation fees due **September 30<sup>th</sup>**

**Check or cash accepted at school based sites. Credit cards accepted at the Boys & Girls Clubs of Appleton and Menasha.**

**Online credit card payments available at [www.bgclubfoxvalley.org](http://www.bgclubfoxvalley.org).**

**Please note: Failure to make payments as due or to request financial assistance may result in a late fee.**

**Invoices will be sent 9/1, 11/1, 2/1, 4/1 with due dates 9/30, 11/30, 2/28, 4/30 respectively**

**If no payment is received 30 days after due date – Parent/Guardian will be charged a \$5.00 late fee**

**Participation fees cover program fees for the 2018-2019 School Year. Additional fees apply for summer programs.**

**OPTIONAL CALCULATION OF PARTICIPATION FEES:** Membership Fees & Participation Fees are required for active membership. These calculations do *not* include the cost of annual membership fees or determined financial assistance. Please see your child(ren)'s Unit Director or contact Marissa Scray for assistance in determining annual membership fees. See reverse side for quarterly participation fee rates to aid in your calculations below.

**OPTION 1:**

**Quarter 1 Fees due September 30th:**

# kids age 7+ this quarter: _____	x	quarterly rate*: _____	=	\$ _____ <b>First payment total</b>
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**Quarter 2 Fees due November 30th:**

# kids age 7+ this quarter: _____	x	quarterly rate*: \$ _____	=	\$ _____ <b>Second payment total</b>
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**Quarter 3 Fees due February 28th:**

# kids age 7+ this quarter: _____	x	quarterly rate*: \$ _____	=	\$ _____ <b>Third payment total</b>
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**Quarter 4 Fees due April 30th:**

# kids age 7+ this quarter: _____	x	quarterly rate*: \$ _____	=	\$ _____ <b>Fourth payment total</b>
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**OPTION 2:**

<b>Amount to be paid in Full:</b>	\$ _____ Total of all gray boxes. If paying in full, make payment on or before September 30 <sup>th</sup>
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**\*Use this table to help determine your family's free/reduced lunch status.**

INCOME ELIGIBILITY GUIDELINES [Effective from July 1, 2018 to June 30, 2019]											
Household size	Federal poverty guidelines	Reduced Price Meals—185%					Free Meals—130%				
		Annual	Monthly	Twice per month	Every two weeks	Weekly	Annual	Monthly	Twice per month	Every two weeks	Weekly
<b>48 Contiguous States, District of Columbia, Guam, and Territories</b>											
1 .....	12,140	22,459	1,872	936	864	432	15,782	1,316	658	607	304
2 .....	16,460	30,451	2,538	1,269	1,172	586	21,398	1,784	892	823	412
3 .....	20,780	38,443	3,204	1,602	1,479	740	27,014	2,252	1,126	1,039	520
4 .....	25,100	46,435	3,870	1,935	1,786	893	32,630	2,720	1,360	1,255	628
5 .....	29,420	54,427	4,536	2,268	2,094	1,047	38,246	3,188	1,594	1,471	736
6 .....	33,740	62,419	5,202	2,601	2,401	1,201	43,862	3,656	1,828	1,687	844
7 .....	38,060	70,411	5,868	2,934	2,709	1,355	49,478	4,124	2,062	1,903	952
8 .....	42,380	78,403	6,534	3,267	3,016	1,508	55,094	4,592	2,296	2,119	1,060
For each add'l family member, add .....	4,320	7,992	666	333	308	154	5,616	468	234	216	108

<b>Quarter 1: September 4 – October 31<sup>st</sup></b>	Invoice Date: 9/1/2018	Fees charged for all members age 7 or older by October 8 <sup>th</sup>
<b>Quarter 2: November 1<sup>st</sup> – January 31<sup>st</sup></b>	Invoice Date: 11/1/2018	Fees charged for all members age 7 or older by Dec 25 <sup>th</sup>
<b>Quarter 3: February 1<sup>st</sup> – March 31<sup>st</sup></b>	Invoice Date: 2/1/2019	Fees charged for all members age 7 or older by March 3 <sup>rd</sup>
<b>Quarter 4: April 1<sup>st</sup> – June 7<sup>th</sup></b>	Invoice Date: 4/1/2019	Fees charged for all members age 7 or older by May 5 <sup>th</sup>



**Boys & Girls Clubs of the Fox Valley  
Participation Fees Payment Agreement  
2018-2019 School Year**

OFFICE USE ONLY

Amount Paid: \$ \_\_\_\_\_  
 Cash  Credit  Chk # \_\_\_\_\_  
**Received By:**  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**LOCATION (please check):**  FOSTER  BADGER  COLUMBUS  
 HIGHLANDS  LITTLE CHUTE

**Parent or Guardian Responsible for Payment:**

Name: \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_ Zip: \_\_\_\_\_

**CHILD(REN)'S INFORMATION:**

LAST NAME	FIRST NAME	M.I.	AGE	DATE OF BIRTH

**Financial Assistance:**  Please check this box to request financial assistance

**School Lunch Fee Level (please check one):**  FREE  REDUCED  INELIGIBLE

**SELECT PAYMENT OPTION:** *See attached letter for more information.*

**OPTION 1:** I will make FOUR (4) payments during the school year by Sept. 30<sup>th</sup>, Nov. 30<sup>th</sup>, Feb. 28<sup>th</sup>, and April 30<sup>th</sup>.

**OPTION 2:** I will make ONE (1) payment for the full year's participation fees by September 30<sup>th</sup>.

**AUTHORIZED SIGNATURE of Parent or Guardian Responsible for Payment:**

Please note that by signing below you agree:

- ✓ The information you have provided is complete and accurate.
- ✓ Duly authorized representatives of the Appleton Area or Little Chute School Districts may verify with the Boys & Girls Clubs of the Fox Valley your family's eligibility for free or reduced lunch.

Signature: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Both Membership Fees & Participation Fees are required for  
active enrollment at our school sites**

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*Please return to your Club's Unit Director*